

BOARD OF TRUSTEES
Regular Meeting Minutes
January 29, 2025

Presiding Chairperson: Greg Cure, Chairman

Recording Secretary: Bre McEwen

Attendance:

Board Members present:

Greg Cure, Chairman
Patricia (Patty) Eckhardt, Vice Chairman
Valerie Gavin, Treasurer

Terry Nash
Travis Daise, MD, ex-officio

Brian James
John Mosbarger

Members absent:

Vicki Baker

Guests:

Grant Creager, CGID
Jeremy Klima, CGID

Administrative Team Staff Present:

Amie Powell, Chief Operations Officer
Gina Eastin, Regional Analyst
Ryan Marvin, Support Services Director
Stephanie Klinge, SPC Clinical Coordinator
Tina Whisnant, Risk/Compliance Manager
Gail Shepherd, HRD
Suzanna Koel, Foundation Director – via Teams
Jennifer Thompson, Community Educator
Dawn Stasser, Quality Manager

GRMC Staff Present:

Bre McEwen, Executive Assistant

Community Members Present:

Janet Craft

Call to Order:

- Board Chairman, Greg Cure, called the meeting to order at 5:06p.m. and opened the floor for Public Comments.
- Public Comments: None.
- Recognition of Special Guests and Announcements: Guests tonight include the CGID group.
- Mr. Nash moved, and Ms. Eckhardt seconded to approve the agenda with discussion. Motion carried.
 - Discussion: Move CEO Report up to presentations

Consent Agenda:

- Minutes from the Regular Meeting on December 17, 2024, presented for approval.
- Minutes from the Special Meeting on January 8, 2025, presented for approval.
- Minutes from the Special Meeting on January 10, 2025, presented for approval.
- Minutes from the Special Meeting on January 22, 2025, presented for approval.
- Reminder of the next regular board meeting date of Tuesday, February 25, 2025, at 5:00 pm.
 - Discussion: none.
- Ms. Eckhardt moved, and Ms. Nash seconded to approve the Consent Agenda as submitted. Motion carried.

Presentations:

- Jennifer Thompson gave a presentation on Rehabilitative Services. Recently, the rehab department started offering lymphedema therapy through Callie Guajardo, OT. There is complete decongestive treatment for this including different exercises and compression garments, specific skin care, and manual lymph drainage. Education to the patient regarding proper nutrition and being careful in weather and travel. Occupational therapy numbers are continuing to rise with this treatment now being available.
 - Questions:

Senior Leadership Department Updates:

- Chief Operating Officer / Clinics – Amie Powell
 - PT outpatient numbers have declined in the last few months. Occupational Therapy is trending down for 2025 so far. RHC volumes are flat and held steady for the last few years.
 - Questions: In PT, how many patients are seen per day per therapist? It varies per provider and the type of visit each day. Unsure of the average number of patients per provider per day.
- Chief Clinical Officer - Allison Mulch

- Per Tina Whisnant in Allison’s absence: Respiratory remains consistent. Have had 9 patients utilize direct access labs. Stress tests are being done by the visiting ER providers which is allowing the wait list to get moved through at a good pace now.
 - Questions: Are we looking at getting another provider to do cataract surgeries? There was talk about it a while ago from Dr. Richheimer’s office, but nothing came of it.
- Human Resources Director - Gail Shepherd
 - 123 full-time and part-time employees right now. Turnover rate remains low. Reviewed open positions; list continues to get shorter. Annual employee appreciation held in January. Hosted 61 employees plus guests. Did an employee clothing exchange that went over really well. Anything left over will be donated to Hopes Place. Each employee was given a \$50 credit to use towards either the Scrub Truck or the GRMC apparel site. GRMC will be participating in the Next Generation Internship Program again this year.
 - Questions: None.
- Support Services Director – Ryan Marvin
 - Heli Pad sidewalk is installed. Having an issue with the levelness of it. Working on correcting this. Moved HR and CEO office in order to get started on the rehab relocation project.
 - Questions: None.

Marketing:

- Suzanna Koel, Foundation Director, gave an update on marketing. Match day amount of \$5,977.50 check received. This is for vital sign machines in the med/surg department. Started the “we do that here Wednesday” on social media. Next week will boost calcium scoring. Plan on boosting at least 2 posts per month moving forward. Will start spotlighting board members on social media in February. Working with Jordan Fogle, Common Spirit marketing, on the new CEO announcement. High School scholarships are open through the Foundation. Reviewed performance reports on social media.

Medical Executive Committee:

- The January 2025 Medical Executive Committee Report with Credentialing as well as January Policy and Procedures were presented by Travis Daise, MD, for board approval. There were 6 policies and procedures recommended for approval this month. Dr. Levitt will be here on April 9th for her first day.
 - Ms. Eckhardt moved, and Mr. Nash seconded to approve the January Medical Executive Committee Report with Credentialing and all policies and procedures. Motion carried.

Financials:

- Heather Prideaux presented a review of the December 2024 preliminary financials.
 - Working on getting the audit and cost report together for the auditors. Until those are done, these are just preliminary numbers. Receivable on the Medicare cost report of just over \$300,000. Net income of \$18,247 for the month. Gross net patient revenue up for the year compared to 2023.
 - Questions: Per board: Sitting \$531,000 less than we were last year. Not a great trend. -There were more podiatry equipment purchases than expected while the revenue is not where it was expected as well. –Would like to see, provided to the board, a year-end analysis of what went well for the year and where improvements could be made. Need to keep an eye on the bottom line month to month. It appears that there is a lack of patient

visits and need to figure out why.

- Motion to approve the December 2024 preliminary financials as presented by Mr. Nash, seconded by Ms. Gavin. Motion carried.
- Days liquid cash on hand: 229 from December 2024 stat report.
- Days in A/R: 46.92 from December 2024 stat report.
- Average Daily Expense: \$63,492
- Average Daily Cash Collections: \$67,488

Risk / Quality:

- Tina Whisnant presented the 2025 Risk Management Plan for review and approval. Rawlins County had a risk survey in October that resulted in having to update things listed in the packet. No process changes. Will have to bring this back again once the new CEO is in place. Motion to approve the 2025 Risk Management Plan as submitted by Mr. James, seconded by Ms. Eckhardt. Motion carried.

Board Committee Reports:

- By-Laws Committee: Tina has been in contact with Frankie, the attorney. Not any progress yet. Could reach out to county attorney, Brett Mangan, to help progress.
- Building Committee:

Action and Discussion

- Amie Powell presented a list of physical therapy equipment for purchase in a non-budgeted amount of \$4,882.81. Included is a Intellect RPW 2 for shockwave therapy and various attachments. Grant total of \$17,105.97. There is already \$4,800 in the budget then the rehab department received a donation of \$7,423.16 brining the equipment purchase total down to \$4,882.81 unbudgeted. Motion to approve the therapy equipment purchase in the amount of \$9,622.81 by Mr. Nash, seconded by Ms. Gavin. Motion carried.

Items-Updates and New Business:

- Need a new secretary for the board. Motion to appoint John Mosbarger as secretary by Ms. Eckhardt, seconded by Mr. Nash. Motion carried.
- Finance committee meetings. Have not held a finance meeting in quite some time. Would be good to get back to. Will consist of treasurer, Valerie Gavin, secretary, John Mosbarger, chair, Greg Cure, CEO, and CFO. Will hold meetings at 4:30pm mst before the board meetings. Motion to appoint Mr. Mosbarger to the finance committee by Ms. Gavin, seconded by Ms. Eckhardt. Motion carried.

Interim CEO Report:

- CEO update: Offer to Lucretia Stargell was made and accepted. Tentative start date of February 24th. Will see about a week layover between her and Jeanette.

- Governance manuals are being updated. New pages will be out soon.
- Following up on the pulse survey. Focusing on interdepartmental communication. Bringing in the administration team for input and where to focus. Will hold a full survey in May. Next focus is to see what makes employees feel valued.
- Federal funding: doing a great job at local grants, looking more into federal funding. This has been on hold with the turnover in the government. With new executive orders, rural healthcare is not at the top of the list to receive monies. On hold with Harry Henderson, Anchor Consulting, until more information is available.
 - Questions: Per the board, ‘are we looking at specialty outreach provider contracts for the days they are not coming and what we can do to keep numbers up?’- Still working with Common Spirit very closely and looking to have more Kansas side providers. Being able to start more providers that are already Kansas licensed and enrolled makes the process smoother. --‘When a provider cancels, they don’t make up the day. It’s just lost revenue. There’s nothing we can do about this?’ – There’s not anything we can do. We are at the mercy of the providers. There is already communication about a make up day, but most of the time, due to provider schedules out in Denver, it’s not possible.
- Looking at a combined board education for Rawlins and Goodland about March. Helps on the expense to do education together. Also helps collaboration between facilities while still holding independently.
- Still no update from Common Spirit on the upping of the singing authority limit.

Common Spirit Report:

- None.

Other New Business:

- None.

Old Business:

- None.

Executive Session:

- Mr. Nash moved to enter into executive session for the purpose of strategic planning with the board, senior leadership team, Grant Creager, and Jeremy Kima for 60 minutes at 6:22pm. Motion seconded by Ms. Eckhardt. Motion carried.
- Reconvened into open session at 7:22pm.
- Mr. Nash moved to enter into executive session for the purpose of strategic planning with the board for 15 minutes at 7:26pm. Motion seconded by Ms. Eckhardt. Motion carried.
- Reconvened into open session at 7:44pm

Adjournment:

- With no further business to discuss, Mr. Nash moved, and Mr. James seconded to adjourn at 7:45pm.

Secretary